

## DONATION FORM

Thank you for donating to The Royal Central School of Speech and Drama. To donate, please complete the form below and send to the Head of Individual Giving & Alumni Relations, The Royal Central School of Speech and Drama, Eton Avenue, London, NW3 3HY, or email a pdf to [meg.ryan@cssd.ac.uk](mailto:meg.ryan@cssd.ac.uk).

### My Details:

Title \_\_\_\_\_ First name or initial(s) \_\_\_\_\_ Surname \_\_\_\_\_

Full Home address \_\_\_\_\_  
\_\_\_\_\_

Postcode \_\_\_\_\_ Date \_\_\_\_\_

### My gift is for:

- £75+ - Pivot Friend (or £6p/m on Direct Debit)     £300+ - Pivot Circle (or £24 p/m on Direct Debit)
- £1200+ Pivot Stalls (or £95 p/m on Direct Debit)     £.....(Scholarship)
- £.....(other, please specify.....)

### I would like Central to boost my gift by 25p with Gift Aid for every pound I give

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick here  to confirm that I want to Gift Aid this donation and any donations I make in the future or have made in the past 4 years to The Royal Central School of Speech and Drama.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Please notify The Royal Central School of Speech and Drama if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

### How we manage your data

To keep in line with changing government regulations about how we manage your data & how you'd prefer us to contact you, may I ask you to tick the boxes overleaf and return to me. If you have any queries about the form, please don't hesitate to contact me via my contact details at the bottom of this letter.

I am happy to for my data to be used to:

- contact me with news  
 contact me with event information  
 contact me about future support alongside the Pivot Club

I am happy to be contacted by:

- email  
 letter  
 telephone

I understand that the School collects, holds and uses the contact data I have supplied under the terms of the current Data Protection Act 1998 and, from May 2018, the General Data Protection Regulations. I am aware that I can find further information about how my data is used in the School's Data Protection and Records Retention Policy ([www.cssd.ac.uk/content/data-protection-privacy](http://www.cssd.ac.uk/content/data-protection-privacy)), or I can contact you and ask you to post me a copy.

**It's best for me to donate by:**

- Direct Debit (please complete the Direct Debit section below)
- Cheque (made payable to The Royal Central School of Speech & Drama)
- Credit/debit card (please complete details below)

**Credit card details:**

MasterCard / Visa / Solo / Switch/Maestro (please circle selected card)

Name on Card: .....

Card Number: .....

Start date: ..... Expiry date: ..... Issue Number: .....

Card Security No: ..... (last 3 digits on the reverse of card)

Amount to donate: .....

Signature: ..... Date: .....

**Direct Debit details:**

**Direct Debit:**  
 Instruction to your bank or building society to pay by Direct Debit

**Name(s) of account holder(s)**

**Bank/building society account number**

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**Name and full postal address of your bank or building society**

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| To: The Manager | Bank/building society |
| Address         |                       |
|                 |                       |
| Postcode        |                       |

**Reference (to be completed by Royal Central School of Speech & Drama)**

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Service user number:

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FOR ROYAL CENTRAL SCHOOL OF SPEECH AND DRAMA OFFICIAL USE ONLY

This is not part of the instruction to your bank or building society.

I wish to make my donation to the Royal Central School of Speech and Drama on an (please select an option below):

**Annual basis of £\_\_\_\_\_ starting on on the first of:**  
 .....(write month here)

**Monthly basis of £\_\_\_\_\_ starting on the first of:**  
 .....(write month here)

**Instruction to your bank or building society**

Please pay Royal Central School of Speech and Drama Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Central School of Speech & Drama and, if so, details will be passed electronically to my bank/building society

**Signature(s):**.....

**Date:**.....